



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / October 23, 2012
Minutes

Attendance: Israel Mac, Dave Cooper, William Notte, Jerry Kreitzer, Ed Clark, Mike Gauthier, Wendy Wilton, Barbara Allen and Brennan Duffy.

Absent: Claus Bartenstein.

The meeting was called to order at 8:04 am.

- I. Jerry moved to approve the minutes of October 9, 2012. Ed seconded. Motion was approved.
- II. Ed moved to authorize Dave to recommend to the Board of Finance payment of the Fund 100 expenses totaling \$114.12 and sign the warrant for Fund 800 expenses totaling \$2,352.46 for payment. Wendy seconded. Motion was approved.
- III. Randall Northrup of Corette & Associates, the City's auditor, advised that it appears the RRA is complying with all recommend procedures and practices.
- IV. Barbara provided the following grant status report:

Wayfinding Signage – A meeting was held with Michael Coppinger, Evan Pilachowski and Dave Sears regarding the current DPW match on several grants, as well as, future grant in-kind matches involving DPW personnel and materials. It was agreed that the DPW would honor the in-kind matches for existing grants but for future grants the required match should be committed from other sources.

Wayfinding Signage Phase II – Only one bid was received and it was opened on Oct. 22 by the Board of Finance who awarded the contract to Wood & Wood Signs for \$20,400.

Rutland Creek Path – The City received word that its 2012 VTrans Bicycle & Pedestrian grant application for segments 4 and 5 of the Rutland Creek Path was awarded the full request.

Children's Museum – The Our Town National Endowment for the Arts grant application has come online. The deadline is January 14, 2013. In order to apply the City or RRA must register with Grants.gov. This process had been undertaken when Tom Macaulay was on staff but was never completed in his absence. If the City

is not already registered the RRA should complete the process asap as it takes two weeks to finalize. If awarded the funds would not be available until September 2013 and no work on the grant activities can begin prior to that date. This was brought to the attention of Myra at CCV and her Board instructed her to go forward with the application.

V. Brennan provided the following status reports:

Forest Park Phase II – Instead of submitting the Blighted Property Remediation grant application in the next VCDP round; the RRA was asked to submit a Public Facility application on behalf of Kevin Loso and Phase II of the Forest Park Rehabilitation project. It will be imperative that better communication between the Rutland Housing Authority and the RRA be established prior to submitting this application.

Evelyn Street Reconfiguration – We are still waiting to hear from Brixmor , the owners of the plaza, regarding the initial concept plans for Evelyn Street.

Post Office Annex – The Mayor participated in a conference call on the status of the facade. It is understood that testing will start in the middle of November and it is expected work will proceed in the Spring. It was determined that an Architectural Review of the scaffolding was unnecessary.

Berwick Site – The Corrective Action Plan is moving forward. It has been decided not to apply for EPA funds and instead work with the Rutland Regional Planning Commission on this site.

Residential Tax Stabilization: There was discussion on a 5-year municipal tax stabilization on blighted residences and how it would tie in with the state education tax.

Blighted Property Remediation - A draft of the City's Blighted Property ordinance will be presented to the steering committee on Oct. 24. It relays on the public nuisance condemnation process.

North Main Street Vacant Property – There is an offer in discussion.

SBD Assessment Issues – Both the Tossing Funeral Home and Giancola Construction have received their respective letters regarding the change to their SBD tax assessment status as of July 1, 2013. In addition, the DRP has decided to hold its vote on Nov. 15.

VI. It was moved and seconded to adjourn. Motion was approved. The meeting ended at 8:48 am.

These minutes approved this 13TH day of Nov, 2012.



Israel Mac, Secretary