



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
1 Strong's Avenue
RUTLAND, VERMONT 05701
(802) 775-2910 allenrra@rutlandvtbusiness.com

Regular Meeting / April 9, 2013
Minutes

Attendance: Ed Clark, Israel Mac, Dave Cooper, Wendy Wilton, William Notte, Barbara Allen, Brennan Duffy and Mike Gauthier.

Absent: Claus Bartenstein and Jerry Kreitzer.

The meeting was called to order at 8:02 am.

- I. Ed moved to approve the minutes of March 26, 2013. William seconded. Motion was approved.
- II. No one from the public was in attendance to address the Board.
- III. Ed moved to authorize Dave to sign the warrant for Fund 800 expenses totaling \$22,218.84 for payment and recommend to the Board of Finance that the Fund 100 warrant totaling \$239.07 be paid. William seconded. Motion was approved.
- IV. Barbara emailed the Board the quarterly grant status update for the period ended March 31, 2013 as submitted to the Mayor. She added that the Neighborhood Revitalization Planning Grant was submitted to VCDP on Monday, April 8.
- V. Brennan provided the following project status reports:

Quarterly Report – Brennan distributed copies of the quarterly report for the period ended 3/31/13 and reviewed recent RRA activity. The report will be submitted to Mayor Louras as stipulated in the City/RRA contract. Both Wendy and William agreed that it could be beneficial to distribute both the RRA quarterly report and grant status update to the Board of Aldermen in the future.

Parking Garage – Brennan participated in a tour of the City and the parking garage which was part of the RFP process to solicit proposals from potential garage operators. Six potential firms participated.

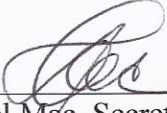
Brennan discussed a concept of coordinating renovations of blighted properties with GMP, Efficiency Vermont, NeighborWorks and other interested parties in order to minimize future utility costs and create a more significant incentive for owners investing in a certified blighted property. Outreach regarding this will occur in the future.

4/9/13

RRA Audit – The RRA has received a clean audit from the Corrette & Associates. However, the auditor is required to speak to the Board to answer any questions. Wendy volunteered to set up a conference call with Randall during a May meeting.

- VI. Wendy recommended a more formal procedure for the DRP to submit its quarterly report to the RRA, as required by the DRP/RRA contract.
- VII. It was moved and seconded to adjourn. Motion was approved. The meeting ended at 8:54 am.

These minutes approved this 23rd day of Apr, 2013.



Israel Mac, Secretary