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RUTLAND REDEVELOPMENT AUTHORITY  
CITY OF RUTLAND

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Regular Meeting / May 13, 2014  
Minutes

Attendance: Dave Cooper, William Notte, Wendy Wilton, Claus Bartenstein, Pat Menduni, Brennan Duffy, Israel Mac, Barbara Spaulding, Mike Gauthier and Stephanie Peters.

Absent: Ed Clark.

Also attending: Chris Etori, Downtown Rutland Partnership; and Cristina Kumka, PEG TV.

- I. The meeting was called to order at 8:04 am.
- II. William moved to approve the minutes of April 22, 2014. Claus seconded. Motion was approved.
- III. No one from the public was in attendance to address the Board.
- IV. Wendy moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$21,035.81. William seconded. Motion was approved.
- V. Barbara provided the following grant status report:

Rutland Creek Path Segment 2: Pictures of the work in progress were shared with the Board. Segment 2 is nearing completion.

Rutland Creek Path Segment 5: The RRA was asked by Susan Schreibman to perform the grant administration for the 2014 VTrans Bicycle and Pedestrian Program. It is anticipated that the City will ask for funds to pay for either engineering and/or construction of Segment 5 of the path. The costs associated with administering the grant are anticipated to be \$4,350.00 in a best case scenario. The application is due June 27. A required training session is scheduled for Thursday, May 15 at the Stafford Tech VIT location. Dave suggested adding a contingency fee in light of unanticipated work on earlier segments.

The Downtown Transportation Board awarded the City a grant of \$51,000 at its April 28 meeting. Together with \$51,000 in matching funds a pedestrian boulevard on West Street connecting the downtown to the Farmer's Food Center will be built; as well as completing the installation of historic streetlights on Washington Street.

VI. Brennan provided the following project status report:

William moved to support Vermont Gas Systems' proposal to extend a natural gas distribution system to Rutland County. In addition, the Board supports any assistance requested of Brennan ie: a letter of support or attendance at meetings. Claus seconded. Motion was approved unanimously.

Downtown Gateway Plan: A stakeholders' meeting for the West Street gateway will be held either June 4 or 5<sup>th</sup>.

A revision to the RRA's Agreement for Services has been drafted and will be presented to the Board of Aldermen on May 19 for potential referral to committee. A copy will be emailed to this Board.

Brennan distributed a copy of an advertisement to appear in the VT Business Magazine. In addition to the ad, he participated in a brief phone interview.

VIII. The next meeting of the DRP is May 20.

IX. New Business: The Board debated changes to language in the Industrial and Commercial Tax Stabilization Policy and to the Water and Wastewater Rate Reduction Incentive, clarifying the deadline for applicants in the future. The changes will be recommended to the Community and Economic Development Committee on May 14 and to the full Board on May 19. William moved to approve the clarifying language to the Incentive Policies and recommend the amendment to the Aldermen. Mike seconded. The motion was approved.

Southside Steakhouse – William moved to recommend approval of the application for Water and Wastewater stabilization. Wendy seconded. Motion was approved.

Vermont Tap House – William moved to recommend approval of the tax stabilization on personal property at 100% for the first year, 80% year two, 60% year three, 40% year 4 and 20% year 5. Claus seconded. Motion was approved.

William moved to recommend approval of Water and Wastewater initiative for the Vermont Tap House at the standard offer of 50% the first year and increasing 10% annually over the next five years. Mike seconded. Motion was approved.

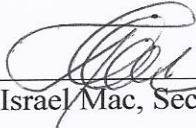
William moved to recommend approval of the property tax stabilization for The Hop'in Moose under the same schedule as the VT Tap House. Stephanie seconded. Motion was approved.

William moved to recommend approval of the water and wastewater stabilization at the standard offer for five years and to refund the \$5,136 water allocation fee for The Hop'in Moose, which was paid in January. Mike seconded. The motion was approved.

Dave reminded the Board to review the Downtown Rutland Partnership Strategic Work Plan for July 1, 2014-June 30, 2015 and submit any questions to Barbara before the next Board meeting.

- XI. William moved to adjourn. Wendy seconded. Motion was approved. The meeting ended at 9:10 am.

These minutes approved this 27<sup>th</sup> day of May, 2014.

  
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Israel Mac, Secretary