



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / May 27, 2014
Minutes

Attendance: Dave Cooper, William Notte, Wendy Wilton, Claus Bartenstein, Pat Menduni, Brennan Duffy, Israel Mac, Barbara Spaulding, Mike Gauthier and Stephanie Peters.

Absent: Ed Clark.

Also attending: Chris Etori, Downtown Rutland Partnership; and Cristina Kumka, PEG TV.

- I. The meeting was called to order at 8:04 am.
- II. William moved to approve the minutes of May 13, 2014. Mike seconded. Motion was approved.
- III. No one from the public was in attendance to address the Board.
- IV. Wendy moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$2,455.09. William seconded. Motion was approved.
- V. Barbara provided the following grant status report:

Rutland City Master Plan Revision – The first Board of Alderman's public hearing was held May 19. Two people spoke outside the rail including Joe Giancola. The next hearing is June 2. The close-out documentation for the grant is due June 17.

Rutland Creek Path Segment 5 - The VAOT conducted a mandatory workshop for the Bicycle and Pedestrian grant applications on May 15 at the Stafford Technical Center. Barbara attended on behalf of the City. The Aldermen will be asked to set the required public meeting for the City's application for June 16. The application is due June 27.

Neighborhood and Housing Revitalization application: VCDP sent a list of questions with regard to the City's application; all of which have been addressed. The Board Meeting is set for June 11.

- VI. Brennan provided the following project status report:

Neighborhood and Housing Revitalization application – Brennan discussed the City's strategy for the upcoming VCDP Board Meeting. The City will send a contingency to

Montpelier including the Mayor, Chief Police, Brennan, Barbara, NeighborWorks staff, Alderman Allaire, and Joe Kraus. There will be a 15 minute presentation to allow the aforementioned to speak in support of the project: followed by a question and answer period.

Rutland Blooms – It was brought to Brennan's attention that there is some money for plantings available and it could be used in conjunction with the installation of “Welcome to Rutland” signage. There will need to be some corporate fund raising but this is a good project for the RRA.

Vermont Gas Systems – A letter of support for the project was submitted and followed up by a call to make sure the RRA is not absent from the next press mailing.

RRA Contract – The RRA's Agreement for Services has been referred to the Community & Economic Development Committee of the Board of Alderman.

Tax Stabilization Policies – The two tax stabilization policies amendments for clarification purposes were approved by the Aldermen.

RRA FY 15 Draft Budget – Brennan distributed copies of the budget.

VIII. Pat discussed items of interest from the DRP meeting of May 20. The RRA is invited to the DRP Annual Meeting to be held at 8am on June 17. The DRP will be making its FY15 Workplan presentation to the RRA on June 10.


IX. Executive Session.

William moved to enter into executive session for the purpose of discussing personnel and employment matters. Mike seconded. Motion was approved.

XI. RRA Draft Budget. Stephanie moved to approve a 3% COLA pay increase to Barbara and Brennan effective with the FY15 budget. William seconded. Motion was approved. Dave expressed that the Board would like Brennan and Barbara to develop work plans with specific goals that would serve as part of the basis for future wage increase considerations.

X. It was moved and seconded to adjourn. Motion was approved. The meeting ended at 8:50 am.

These minutes approved this 10th day of June, 2014.


Israel Mac, Secretary