



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / July 22, 2014
Minutes

Attendance: William Notte, Dave Cooper, Ed Clark, Claus Bartenstein, Brennan Duffy, Israel Mac, Mike Gauthier, Stephanie Peters and Barbara Spaulding.

Absent: Wendy Wilton.

Also attending: Chris Etori, Downtown Rutland Partnership, and Cristina Kumka, PegTV.

- I. The meeting was called to order at 8:04 am.
- II. Agenda Additions/Deletions – Dave added an agenda item under Old Business to discuss the status of the evaluations.
- III. Claus moved to approve the minutes of July 8, 2014. Mike seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Mike moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$3,638.58. Claus seconded. Motion was approved.
- VI. Barbara provided the following grant status updates:

Hickory Street Community Center - The monitoring visit for the grant was conducted July 18. A letter of compliance is expected. Barbara's self-designed "tracking system" was acknowledged by the state agency representatives who requested utilizing the system as a training tool.

Streetlights and Sidewalks VI - Work has commenced on Washington Street and is expected to be finished by the grant completion deadline of 8/27/14.

VTrans Audit – Preparation continues for the first Vtrans audit of all segments of the Rutland Creek Path, as well as, Center Street Marketplace.

- VII. Brennan provided the following project status report:

VCDP Grant Northwest Neighborhood Revitalization - Award conditions have not yet been received.

Gateway Signs – Brennan discussed finances and locations.

DRP Financials – The DRP is spending down their surplus as advised.

Residential Tax Stabilization – Brennan emailed the proposed application and discussed the need for the Board of Aldermen to create an independent review committee to certify a property as blighted. During the initial Community and Economic Development Committee meeting it was suggested that the full RRA Board serve this role. Brennan suggested a sub-committee of the RRA and City entities could be appropriate consisting of RRA Board President, Mayor, City Clerk, RRA Executive Director and a designee of the Planning Commission; or a similar composition. Dave asked that specific definitions and criteria be established for a blighted property. It was decided to recommend the subcommittee and not the full RRA Board and Brennan will make that recommendation to the Aldermen.

RRA Quarterly Report for 6/30/14 – Brennan distributed the report and discussed the high points.

VIII. Old Business.

Executive Director Evaluation: Dave has received the evaluations from all but two Commissioners. Discussion will be scheduled for the August 12 meeting. Brennan inquired about an evaluation for Barbara. Dave directed Brennan to conduct Barbara's evaluation and forward it to the Board.

IX. Adjourn.

William moved to adjourn. It was seconded. Motion was approved. The meeting ended at 8:40 am.

These minutes approved this ____ day of _____, 2014.
