



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND

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Regular Meeting / September 9, 2014

Minutes

Attendance: William Notte, Dave Cooper, Stephanie Peters, Brennan Duffy, Israel Mac, Wendy Wilton, Ed Clark and Barbara Spaulding.

Absent: Mike Gauthier and Claus Bartenstein.

Also attending: Chris Etori, Downtown Rutland.

- I. The meeting was called to order at 8 am.
- II. Agenda Additions/Deletions – Wendy suggested adding the Treasurer’s Report of July 31, 2014 to the agenda under New Business.
- III. Wendy moved to approve the minutes of August 26, 2014. William seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Wendy moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$19,899.00 and recommend to the Board of Finance payment of Fund 100 expenses totaling \$32,272.26. Ed seconded. Motion was approved.
- VI. Brennan provided the following project status report:

Discussion regarding continued efforts to facilitate the redevelopment of several underutilized properties.

Postal Annex – Façade construction work is expected to be substantially completed this month. Congressman Welch’s office asked to participate in the unveiling of the rehabbed building.

Residential Tax Stabilization Policy – Needs to be marketed, possible editorial in Herald.

- VII. Barbara provided the following grant status updates:

VCDP Grant Northwest Neighborhood Revitalization – City has submitted response to the Award Conditions and is waiting to receive draft attachments A&B of the grant agreement.

City Master Plan – Rutland’s Master Plan is scheduled for review and confirmation by the RPC on Sept. 16. The confirmation is necessary to apply for the new SCBC grant.

Strong Communities, Better Connections Program – The Aldermen signed a resolution in support of the City’s application and approved up to \$4,000 in City match from the Zamias fund. The RRA is also in for up to \$4,000. Brennan and Barbara are currently drafting the application. There needs to be a Steering Committee made up of RRA Board, DRP Board, Planning Commission and Regional Commission. Dave Cooper volunteered to serve on the Steering Committee, as did Chris Etori of the DRP. If awarded, the funds will be used to create a plan to better utilize existing transportation amenities and foster redevelopment.

Streetlights and Sidewalks VI – The final invoices for the lighting installed on Washington Street were included in the warrant. The final report and closeout work will be completed before the deadline of Sept. 26

Streetlights and Sidewalks VII – A meeting with Dave Sears and Nate Stansberry was held Sept. 3 to address how the DPW match of labor, equipment and materials needs to be posted to the grant going forward. Nate is finishing the RFP for the work on West Street which is slated for this fall.

Rutland Creek Path Segment II – The final requisition should be made in October with closeout to be completed by the end of the year.

Rutland City Website – The City’s website has been updated so that users are now connected immediately to the RRA website and all previous outdated information has been deleted.

VIII. New Business.

Treasurer’s Report – Wendy provided the RRA’s report as of July 31, 2014. She said the \$20,000 the Board assigned to Capital Planning will be reclassified in August.

Zoning Administrator – Dave discussed the recent retirement of Jim Simonds. It was decided that a letter of thanks would be drafted by Brennan on behalf of the Board.

- IX. Old Business. Dave discussed his disappointment in the Alderman’s decision to deny the request to re-zone Dana School. Alderman Notte explained the basis for the decision and Brennan added that he has availed the RRA to Mr. Giancola to assist in any future redevelopment efforts at Dana School.

- X. Adjourn. Wendy moved to adjourn. William seconded. Motion was approved. The meeting ended at 8:36 am.

These minutes approved this ____ day of _____, 2014.

Israel Mac, Secretary