RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / December 9, 2014
Minutes

Attendance: Dave Cooper, Brennan Duffy, Barbara Spaulding, Mike Gauthier, Ed Clark, Stephanie Peters, William Notte and Wendy Wilton. Absent: Israel Mac and Claus Bartenstein.

Also attending: Chris Ettori, DRP and Crista Kumka, PEG TV.

I. The meeting was called to order at 8:04 am.

II. Agenda Additions/Deletions – Dave asked Barbara to take the minutes.

III. Ed moved to approve the minutes of November 25, 2014. Mike seconded. Motion was approved.

IV. No one from the public was in attendance to address the Board.

V. Ed moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling $20,324.00. William seconded. Motion was approved.

VI. Barbara provided the following grant status updates:

Northwest Neighborhood Revitalization – The grant agreement is expected by the end of next week but not in time for the Dec. 15 Aldermen's meeting. William said if it was necessary to take action prior to 2015 the Aldermen are holding a special meeting at the end of December. Barbara said the Aldermen signed the PM-4 Resolution to assign the RRA as the grant administrator for this project. A draft attorney's opinion has been submitted to Atty. Romeo for review to allow the City/RRA Agreement for Services to be used as the administration contract.

Downtown Designation Renewal – The downtown renewal application checklist was received yesterday. There are several new tasks including the statutory requirement that the City Master Plan include links to the relevant purposes and benefits of state designation. Dave suggested that the DHCD be contacted to confirm the City's plan is in compliance and if not, discuss with Atty. Romeo the requirements of an administrative amendment to the master plan.

Rutland Creek Path Segment 5 – The grant agreement for Segment 5 has been executed and the RFP is being prepared. Susan Schreibman is available to give an update on the Creek Path at the Dec. 23 meeting and will be added to the agenda. VCDP Progress Reports – Both the Neighborhood Revitalization Strategy planning grant and the Hickory Street Community Center implementation grant have progress

reports due for the period ended Dec. 31, 2014. The reports are due Jan. 30. Barbara has also been working with Ray Marzbani on the compliance requirements for the close out contract on the Hickory Street Phase 1. Wendy asked if the bank account for the Northwest Neighborhood planning grant could be used for the new grant. Barbara said that there would be some overlap and therefore a new bank account is necessary.

SCBC Program – The award announcement was expected Dec. 5, but an email from the coordinator reported that awards wouldn't be made until the end of this week.

VII. Brennan provided the following project status updates:

Solar Projects – Brennan and Barry Keefe are working with Green Lantern Solar to determine the tax implications of the Charter Hill project. The State's change in the valuation model has made the online template difficult and the financing needs to be determined by 12/31.

10 Cleveland Avenue – No word has been received from the Dept. of Health regarding a remediation plan. The property went to tax sale a year ago with no bidders.

Project Vision - Brennan heads up a volunteer subcommittee with the purpose of community building in the Northwest Neighborhood. A well-attended free skating party was held a couple weeks ago and plans are being made for a ski day at Killington/Pico later in the season. There has been discussion on an event for Chief Baker before he leaves at the end of the month and the information will be forwarded to the Board.

Wendy mentioned recent discussion on streetlights in the Northwest Neighborhood. The Public Safety Committee is meeting today at 5:30 pm to take up the issue.

City Pool Plans – A meeting is scheduled for 5:30 pm Dec. 11, at the library.

VIII. New Business.

Wendy recommended adding the RRA quarterly financial reports and annual audit to the RRA website. Brennan will work with Green Screen to set it up.

Mike reported that he had no response from the Solarfest folks to his offer to help facilitate the move of the festival into Rutland.

IX. Adjourn. It was moved and seconded to adjourn. Motion was approved. The meeting ended at 8:25 am.

These minutes approved this ____ day of _____, 2014.

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Israel Mac, Secretary