



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / April 14, 2015
Minutes

Attendance: Dave Cooper, Brennan Duffy, Claus Bartenstein, Barbara Spaulding, Matt Bloomer, Israel Mac, Stephanie Peters, Ed Clark, Wendy Wilton and Mike Gauthier.

Also attending: Mike Coppinger, DRP Executive Director; Chris Etori, Glenda Hawley, Bonnie Hawley and Eddie Ryan, DRP Board of Directors; and PEG TV.

- I. The meeting was called to order at 8:02 am.
- II. Agenda Additions/Deletions – None.
- III. Claus moved to approve the minutes of March 24, 2015. Mike seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Ed moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$21,534.25. Claus seconded. Motion was approved.
- VI. DRP Quarterly Report.

Mike presented the highlights of the 3/31/15 Quarterly Report and financials that were emailed to the RRA Board including the proposed cooperative advertising program, Guilford Welcome Center brochure, web site revisions, NY billboard, anniversary showing of The Breakfast Club at Paramount, hanging planter baskets and Steve Sawyer's announcement to open a wine bar and wine retail store on Merchants Row.

- VII. Barbara provided the following grant updates:

DTF Streetlights/Sidewalks: Mike Coppinger was successful in attaining approval from the Union to put the West Street sidewalk portion out to bid. The bid documents are complete. It is anticipated that the West Street portion of the grant will be completed in 2015. There was discussion regarding access to the West Street Cemetery.

Downtown Designation Renewal 2015: The Community and Economic Development Committee of the Aldermen met Thursday, April 9, to discuss the Designated Downtown Capital Improvement Program and Budget. The Committee approved the plan/budget with minor changes. The City Attorney confirmed that a public hearing is

required before the Aldermen can adopt the plan/budget. It is anticipated that the Aldermen will set the hearing for May 18.

Northwest Neighborhood Revitalization: Discussion regarding the status of the project including the suggestion to incorporate properties owned by the City through tax sale.

VIII. Brennan discussed the quarterly report for 3/31/15:

Downtown Gateway Study: The Consultant will present the final report at a public meeting at 6 pm on April 29 at the RRPC conference room, third floor of the Opera House.

Center Street Marketplace: The Mayor has signed an amendment to the Stantec contract to include bidding and construction services.

VT Business Expo: Brennan presented the draft tri-fold brochure which has been developed for the Expo. There was some discussion as to whether the City can claim itself to be “most business friendly” or whether “striving to be most business friendly” is more appropriate.

Environmental Tech Proposal: A meeting to discuss the proposal will be held Thursday, April 16, at 5:30 pm with the Aldermen’s Community & Economic Development Committee.

The Community and Economic Development Committee met to discuss the College of St. Joseph’s WWRRI application for its new real estate investment. The Committee is in favor of the application and will report out to the full Board at the April 20 meeting.

- IX. New Business. Wendy moved to add the RRA Board Secretary to the People’s United Bank signature card for the RRA operating account; remove the RRA Board President David Cooper from the signature card; and authorize the Board President to sign the corporate resolution, all in accordance with the City Auditor’s recommendations. Stephanie seconded. Motion was approved.
- X. Wendy moved to adjourn. Stephanie seconded. Motion was approved. The meeting ended at 9:09 am.

These minutes approved this ____ day of _____, 2015.

Israel Mac, Secretary