



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / September 22, 2015
Minutes

Attendance: Dave Cooper, Claus Bartenstein, Barbara Spaulding, Brennan Duffy, Wendy Wilton, Israel Mac and Chris Etori.

Absent: Stephanie Romeo, Ed Clark and Mike Gauthier.

- I. The meeting was called to order at 8:05 am.
- II. Agenda Additions/Deletions – Dave asked to add the Treasurer’s report under New Business.
- III. Claus moved to approve the minutes of September 8, 2015. Wendy seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Wendy moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$23,510.14 and recommend to the Board of Finance payment of Fund 100 expenses totaling \$1,400. Chris seconded. Motion was approved.
- VI. Grant Applicants Discussion.

Brennan discussed the grant application procedure and how it relates to the applications submitted by the Rutland County Parent/Child Center and BROCC.

Dave thought the RRA should be neutral with regard to the applicants. He took a poll of the Commissioners who all felt the same.

Wendy moved to take a neutral position on both the BROCC and Parent Child Center and forward the applicants’ information to the Board of Aldermen at their next meeting. Claus seconded. Motion was approved.

- VII. Barbara provided the following grant updates:

Downtown Transportation Grant West/Washington Streets – The project has been completed and a single requisition for the full award of \$51,000 is being prepared. A wayfinding sign will need to be relocated.

VCDP Planning Grant – The Vermont Farmers Food Center Planning Grant was filed 9/15/15. The VCDP Board will meet December 8 to decide on an award

2015 VTrans Bicycle & Pedestrian Program – The City has been awarded a \$70,000 grant for the redesign of Segment 4 of the Rutland Creek Path. This is in addition to the \$234,000 grant awarded in 2012 for Segment 4.

VTrans Alternatives Program (TAP) – Cindi Wight will be applying for a grant from TAP for bike/ped amenities for Center Street Marketplace in the amount of up to \$155,000. A public meeting will be held October 5 before the Aldermen’s meeting. The RRA will be responsible for the grant administration as in-kind to the project if awarded.

VIII. Brennan provided the following project updates:

Evelyn Street – The Evelyn Street concept was discussed in Committee and an accurate Herald article was published. A resolution will be brought to the full Board saying the Aldermen support the concept and negotiations with Brixmor. A letter of support is necessary for a potential VCDP Planning Grant. Alvin Figiel of Rutland Planning Commission has some design concerns and Brennan will contact him. Mike Coppinger and Glenda Hawley asked for better communication between the DRP and RRA with regard to the project. Brennan will make a presentation to the Rutland Regional Chamber of Commerce and the DRP Board.

Rutland County Recreation District – Brennan is working to facilitate an October meeting between the Greater Burlington YMCA and project stakeholders to discuss a regional recreation and aquatic center for Rutland County.

Northwest Neighborhood Revitalization – The Vision group has planned a Block Party from 11 am to 3 pm on Saturday Oct 3 at 65 Baxter Street.

As part of the BIAP Marketing & Promotion Brennan will be attending and exhibiting at two upcoming conferences; in October the Renewable Energy Vermont Expo in South Burlington and in November the VT Developers Conference.

133 Forest Street – The legal document for signature from all affected stakeholders to amend an original settlement agreement was presented to the Board of Aldermen at their last meeting.

IX. DRP Update: None.

X. New Business.

WWRI application – Stonehedge Golf has submitted a WWRI application. 5-6 jobs created and \$600,000 investment. Brennan suggested the Board approve waiving the allocation fee and offering the 5-year step up in accordance with City’s standard offer.

Wendy moved to recommend to the Board of Aldermen's Community and Economic Development Committee approval of the standard offer. Claus seconded. Motion was approved.

Treasurer's Report as of June 30, 2015 FY 2015 Draft 9/18/15 – Wendy explained the “due to” process and suggested waiting until October to develop a policy for the unassigned fund balance. Brennan mentioned that RRA capital projects funds could be appropriated as match for a future Evelyn Street Planning Grant.

XI. Wendy moved to adjourn. Claus seconded. The meeting ended at 9:12 am.

These minutes approved this ____ day of _____, 2015.

Israel Mac, Secretary