



RUTLAND REDEVELOPMENT AUTHORITY  
CITY OF RUTLAND  
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Regular Meeting / November 24, 2015  
Minutes

**Attendance:** Dave Cooper, Barbara Spaulding, Brennan Duffy, Wendy Wilton, Stephanie Romeo, Israel Mac, Mike Gauthier and Chris Ettori.

**Absent:** Ed Clark.

- I. The meeting was called to order at 8:04 am.
- II. Agenda Additions/Deletions – None.
- III. Mike moved to approve the minutes of November 10, 2015. Stephanie seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Wendy moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$2,434.16. Stephanie seconded. Motion was approved.
- VI. Auditor – Randall Northrop of Corrette and Associates.

Randall briefly discussed the RRA's audit as underway and added that it was simple and streamline. He asked to speak to a couple board members following the meeting. Barbara was thanked for her assistance with audit procedures.

- VII. Barbara provided the following project updates:

VT Farmers Food Center – The VCDP planning grant application for the VFFC was not awarded. The VFFC was encouraged to pursue other funding sources and if not successful to submit another VCDP planning grant application in the future.

RCPCC Education Facility – A public hearing on the VCDP implementation grant application was held Nov. 16 and the Aldermen signed a resolution in support of the application. Barbara is meeting with RCPCC on Dec. 2 to finalize the application for the Dec. 8 deadline.

Hickory Street Community Center – The final hearing was held Nov. 16 and Barbara is finalizing the closeout documents for the 12/31 deadline.

Northwest Neighborhood Revitalization – The City has expended \$90,000 of the \$225,000 in Zamias funds for street work in the Northwest neighborhood. Requisitions going forward must be on a pro rata basis with VCDP funds.

Evelyn Street Planning Grant – The RRA will not be pursuing a VCDP planning grant this round.

Strong Communities/Better Connections – The application deadline is 1/15/2016 and projects are limited to planning for transportation and economic development.

VIII. Brennan provided the following project updates:

Evelyn Street – A letter of support from Brixmor was not received in time to file the VCDP application. Brennan continues to work with Brixmor to achieve site control for engineering and surveying and hopes to apply in February. The Strong Communities/Better Connections application does not apply to the next phase of Evelyn Street.

34 North Main Street – Conference call with prospective purchaser to confirm city support.

Web Portal /Start up in a Day – The contract with Collaboration 133 has been signed and hard copies of permits have been mailed. The kick off meeting will be Dec. 8.

Strong's Avenue Pedestrian Safety – Negotiation with VHB contract has been resolved. Project is a month behind schedule. Discussion regarding VT Railway's stalled efforts to clean up their property.

77 Grove Street – Chris Fucci is no longer the realtor due to a conflict of interest. There was discussion regarding contacting Dealer.com to expand into the vacant building.

BIAP Marketing – A Regional Solar PV Trade Show in Boston will be held in February. Brennan is looking at reserving booth space and collaborating with GMP.

Northwest Neighborhood Revitalization – 65 Baxter Street has been razed and the property transferred to the City. Cindi Wight is applying for a grant for park amenities and the RRA submitted a letter of support. 113 Library Avenue has been purchased for demo and 120 Library Avenue has been purchased for rehab. Both 39 Pine and 59 Baxter Street are under contract for rehab. Brennan discuss status of Federal forfeiture case on 3 properties on Park Avenue.

IX. **DRP Update:** Brennan presented the Evelyn Street concept to the DRP Board and they are supportive. Stephanie reported on the marketing and decorations planned by DRP. She said the missing August minutes were presented and ratified. Brennan added that a review of their bylaws was suggested by a DRP board member related to their attendance requirements.

11/24/15

- X. New Business: Brennan discussed the warrant issue for the month of December and recommended preparing a single warrant to include all the invoices for the month. There was also discussion as to whether or not to meet the second regularly scheduled meeting in December. It was determined to cancel that meeting due to the lack of a quorum.
- XI. Wendy moved to adjourn. Stephanie seconded. Motion was approved. The meeting ended at 8:40 am.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 2015.

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Israel Mac, Secretary