



RUTLAND REDEVELOPMENT AUTHORITY  
CITY OF RUTLAND  
1 Strongs Avenue  
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Regular Meeting / December 8, 2015  
Minutes

**Attendance:** Dave Cooper, Barbara Spaulding, Brennan Duffy, Wendy Wilton, Stephanie Romeo, Israel Mac, Mike Gauthier, Ed Clark and Chris Etori.

- I. The meeting was called to order at 8:02 am.
- II. Agenda Additions/Deletions – None.
- III. Wendy moved to approve the minutes of November 24, 2015. Ed seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Wendy moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$26,527.04 and recommend to the Board of Finance payment of Fund 100 expenses totaling \$3,754.87. Mike seconded. Motion was approved.
- VI. Brennan provided the following grant updates on Barbara's behalf:
  - RCPCC Education Facility – The application will be filed today and an administrative fee has been included in the application for the RRA.
  - Strong Communities/Better Connections – An application concept was discussed with the Grantors at a pre-application meeting yesterday. It was suggested that the concepts be refined to a single project. There is a 10% match required and the Aldermen committed \$4,000 in Zamas funds for last year's application. The remaining match could come from the RRA's capital fund.
- VII. Brennan provided the following project updates:
  - Evelyn Street – Communication with Brixmor to secure a letter of support has been challenging. A private developer with an interest in a downtown hotel has been introduced and may explore site control opportunities.
  - Rutland Brewery – Brennan will be traveling to The Alchemist today with Lyle Jepson to discuss the needs of a brewery and what Rutland can do to attract this type of business.
  - 77 Grove Street – Jim Watson of Watson Realty is believed to be the new local broker. Outreach to determine potential tenants and assist in marketing is envisioned.

BIAP Marketing – A booth in the Regional Solar PV Trade Show in Boston has been secured for February. In addition, an ad and article will appear in the January issue of the Vermont Business Magazine discussing the BIAP.

Web Portal /Start up in a Day –The kick off meeting will be held today at 10 am with the department heads. There will be discussion on how to streamline the current City forms and process.

Rutland Creek Path Segment 4 – Brennan discussed Joe Giancola’s now apparent reluctance to give the City an easement across his property for the bike path Segment 4.

10 Cleveland Avenue – An interested party has been in contact with the RRA and City offices with regard to the status of the “dress factory.” Brennan has been trying to get an update from the Department of Health regarding the asbestos testing. Wendy suggested contacting the City’s legislators. Dave asked about whether the property is being ticketed under the Blighted Property Ordinance and Brennan affirmed that it has been with the tickets going unpaid.

Strongs Avenue Pedestrian Safety Upgrades – The property at 98 Strongs Avenue is being ticketed under the Blighted Property Ordinance. It needs to be determined if the property is in arrears regarding taxes. There has been no further communication from Vermont Railway with regard to their plans to demolish a building on their property.

VIII. DRP Update: Stephanie said the December meeting was rescheduled to Dec. 22. Dave discussed a request from the DRP to extend the deadline for 30 days of the FY15 financial audit. An addendum to the Agreement for Services would be necessary. Wendy so moved and Ed seconded to extend the deadline to February 1, 2016. Motion was approved.

IX. New Business: Brennan discussed the Mayor’s nomination of Betsy Bloomer to the RRA Board; if appointed she would attend the first meeting in 2016. She is the director of EIC.

Barbara invited the Board and their families to her annual Holiday Open House.

X. Chris moved to adjourn until January 12, 2016. Stephanie seconded. Motion was approved. The meeting ended at 8:49 am.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 2015.

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Israel Mac, Secretary