

## Downtown Rutland Pedestrian Wayfinding Signage – Response to vendor questions, 9-8-20

The VT statutes included in the bid package state that the max area and height of downtown signage is to be 12 sq. ft. and 12 feet respectively. The signs as depicted in the rendering scale out at approx. 2' x 9' - 6" ( 19 sq. ft.) and 10' x 7'-6" (75 sq. ft.).

A: Sign sizes are specified in Bid Sheet. The proposed sign location photos are for example purposes only and are not to scale.

Bottom of all signs are shown in rendering as being less than 12" above grade. Is this design concept up for discussion?

A: Sign placement is expected to be above 12" from grade.

Who will provide map & key art to be used in all layouts?

Will the CITY hire a design firm to prep the sign panels or will CITY be providing sign vendor all content and be responsible for designing the graphic layouts?

A: Vendor is responsible for design component of the project.

If text is to remain in family of logo copy then font will need to be purchased at \$17/font or \$74.50 for complete 20 font family.

A: Vendor is responsible for this cost.

Approvals, according to included state statute 10 VSA 494, are required from local planning commission, local legislature and VT State Travel Information Council. How many rounds of revisions can you anticipate?

A: We anticipate minimal revisions being required based on good initial planning/communication with the vendor.

Regarding Installation: Will the CITY be prepping the sites with concrete pads for signs to be bolted to pad? Should it be our assumption that prepping sites will be completed by others?

A: No, Installation will be the responsibility of the vendor.

Regarding the 10 foot x 4 foot sign: Is it to be assumed that the 3 panels on the bottom right side are to be replaceable as 3 individual panels? A: Proposed sign location/s and design are for example purposes only and the submitted design components can/should be based on vendors experience and expertise.

Who will provide art content for bottom 3 replaceable panels? A: Downtown Rutland Partnership (DRP) will provide content for initial panels. How often will they change? A: TBD by City/DRP and not a vendor responsibility. Who does the sign panel layouts for future replacements? Who installs? A: City/DRP will be responsible for future replacements.

What is the project timeline?

A: Anticipate design/fabrication in Fall 2020 and Winter 2021 and installation in Spring of 2021. Vendor can submit a proposed timeline in their RFP response.

Would you please send me a copy of the above mentioned RFP? We are a certified vendor in the state of VT and are interested in possibly submitting a proposal for this work.

A: RFP document is available at [rutlandvtbusiness.com](http://rutlandvtbusiness.com)

Is it the intent of the City to receive preliminary sign concept(s) as a part of the bid submission?

A: Ideas/sketches of signage is part of the submission.

We'd like to confirm that the project budget reflects funding for the creation and completion of sign design, fabrication and installation.

A: Correct.

Will bids for 'design services only' be accepted with the caveat that pricing for fabrication and installation will be determined? Design companies and/or Ownership may contract the services for fabrication and installation based on accurate pricing provided after the final design and development of each sign type is completed.

A: Design, fabrication, and installation components should all be reflected in the RFP response.

Is the 10' wide x 4' high Depot Park sign meant to be viewed from both the front and the back side or only from the traffic intersection?

A: Depot Parks sign will be viewed from two sides.

Will the changeable info panels ever be used again once they are changed out? Or will the displayed information always be new?

A: TBD based on seasonality and content requirements.