



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
1 Strongs Avenue
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Regular Meeting / February 24, 2015
Minutes

Attendance: Dave Cooper, Stephanie Peters, Israel Mac, Brennan Duffy, Claus Bartenstein, Barbara Spaulding and Mike Gauthier.

Absent: William Notte, Ed Clark and Wendy Wilton.

Also attending: Chris Etori, Downtown Rutland Partnership and Cristina Kumka, PEG TV.

- I. The meeting was called to order at 8:02 am.
- II. Agenda Additions/Deletions – None.
- III. Claus moved to approve the minutes of February 10, 2015. Stephanie seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Mike moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$2,434.49. Claus seconded. Motion was approved.
- VI. Brennan provided the following grant updates:

Northwest Neighborhood Revitalization Grant – Brennan explained that the amount of grant administration committed by the RRA needed to be re-affirmed. Claus moved to approve \$14,000 of in-kind grant administration for the Northwest Neighborhood Revitalization Grant. Stephanie seconded. Motion was approved.

Maples RLF Closeout Agreement – Barbara confirmed that the repayment date of the loan is 2021 and not 2018. She is waiting to hear back regarding the status of the audit.

Downtown Designation Renewal 2015 – The Planning Commission has set a public hearing for March 25 regarding the proposed amendment to the City's Master Plan to include language regarding the Designated Downtown, as well as, a map of the district. The Steering Committee charged with the 5-year Strategic Plan met to conduct a SWOT analysis. A meeting of the DPW, city attorney and RRA was also held to discuss a required capital program and budget for the downtown. It was determined that the program would need to be approved by the Aldermen.

- VII. Brennan provided the following project status updates:

DTF Application – The Aldermen signed the resolution to apply for funding for the Strongs Avenue and Merchants Row pedestrian improvements. In addition, they approved a \$175,000 appropriation from the DPW streetscape fund to be used as match.

Economic Development Initiative – Two environmental technology incentive proposals are being developed. One is a proposal that would divert 50% of net tax revenues from solar arrays to a fund to be used for business growth/development opportunities in the City. A second would re-vamp the City’s existing tax stabilization policy to focus on this specific industry sector.

Draft RRA Audit 6/30/14 – The draft audit has been received and Brennan is preparing a response to the findings.

VIII. DRP Update:

Stephanie said the DRP agreed to support the Downtown Transportation Fund Grant for pedestrian improvements provided Michael Coppinger does not serve as the project manager due to budget and time constraints.

She discussed the Partnership’s spending down of its surplus; update of the DRP website and Constant Contact newsletter and refinancing of the Parker House.

IX. New Business.

The Treasurer’s Report as of 1/31/15 was received.

X. Adjourn.

Stephanie moved to adjourn. Claus seconded. Motion was approved. The meeting ended at 8:26 am.

These minutes approved this ____ day of _____, 2015.

Israel Mac, Secretary