



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / October 11, 2016
Minutes

Attendance: Dave Cooper, Ed Clark, Barbara Spaulding, Mike Gauthier, Brennan Duffy, Israel Mac and Chris Etori.

Absent: Betsy Bloomer, Stephanie Romeo and Wendy Wilton.

Also attending: Michael Coppinger and Lyz Tomsuden, Downtown Rutland Partnership.

- I. The meeting was called to order at 8:04 am.
- II. Agenda Additions/Deletions – Brennan requested that the BIAP application be added under New Business. The agenda order was changed to ensure a quorum was present.
- III. Mike moved to approve the minutes of September 27, 2016. Ed seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Downtown Rutland Partnership – Quarterly Report.

In addition to the written report provided to the Board the following highlights were reviewed. Lyz discussed the digital-based marketing efforts and the “Buy Local First” coupon book. Michael discussed the success of the DRP Special Events. He elaborated on the Fox 44 downtown branding commercial and discussed the DRP’s décor preparations for the World Cup.

Brennan said the financial update from Ed Ryan was received on Oct. 8 and that he would forward the document to the Board. Michael explained that in the first quarter of the fiscal year expenses were higher due to the summer events but that the DRP was on budget for the year.

- VI. Ed moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$21,675.87 and recommend to the Board of Finance payment of Fund 100 expenses totaling \$892.72. Mike seconded. Motion was approved.
- VII. Barbara provided the following grant updates:

Included in the Board’s packet was the quarterly grant/loan report prepared by Barbara for the period ended 9/30/16.

Evelyn Street Planning Grant – Brennan discussed the decision to proceed with the application following a conversation with VCDP staff.

Hickory Street Phase III – Barbara will be attending the CD Board meeting on Thursday to represent the City for the grant application.

VIII. New Business – BIAP Application.

Brennan distributed copies of the BIAP application from Rutland Integrated Health requesting a \$5,000 grant to assist in renovations and fit-up at 201 Woodstock Avenue. Two new positions will be created as well as leasable professional space for other health care providers. Ed moved to support the application for a \$5,000 grant and recommend approval by the Aldermen. Mike seconded. Chris recused himself. Motion was approved.

IX. Brennan provided the following quarterly updates:

Northwest Neighborhood Revitalization – The demolition of 42 Cleveland Avenue is complete and plans to transfer the property to the City and then to Habitat for Humanity for a rebuild are underway. Work continues on the Park Avenue federal forfeiture properties.

Maples Revolving Loan Fund – The Aldermen approved the policy and application at their meeting on Oct. 3.

Downtown Pedestrian Improvements – The soil testing is complete and the results are pending.

Center Street Marketplace – Cindi Wight has been in contact with the RRA to discuss potential grant opportunities.

Regional Marketing Initiative – Brennan discussed the collaboration of the RRA, REDC, RRCC, DRP to develop a “Live, Work, Play and Stay” marketing concept and how it will reverse the negative trend of decreasing population in Rutland. Israel asked if part of the marketing initiative is to help new businesses with permitting issues. Brennan said that changing state policy was not a part of the initiative which would be primarily focused on population growth and connecting employment opportunities.

SBD Residential Housing Initiative - Brennan has discussed with Alderman Davis the status of the draft policy previously referred to Community and Economic Development Committee.

SBA Portal – The staging for the portal is accessible by password to the City department heads who have been asked to review and comment. The live online portal is anticipated for mid-November.

10/11/16

Makers' Space – The REDC Board approved a formal space on Quality Lane in the former REDC offices.

Rocket Videos – Brennan is trying to get a final quote from Rocket to include a fixed cost which has increased since the first quote and a better understanding of the Northwest Neighborhood revitalization episode. Ludy at NWWVT has committed a small amount to the process.

Vermont Renewable Energy Conference – Brennan will be in Burlington on Thursday and Friday with a booth representing the City at the conference.

- X. Old Business – None.
- XI. The meeting ended at 8:58 am.

These minutes approved this ____ day of _____, 2016.

Israel Mac for Betsy Bloomer, Secretary