

CITY OF RUTLAND
CITY HALL, 1 STRONGS AVENUE
POST OFFICE BOX 969
RUTLAND, VERMONT 05702

INVITATION TO BID

*Pursuant to Chapter 17 of the Revised Charter of the City of Rutland, Vermont
sealed bids are requested for the following:*

Center Street Parklet Construction

The City of Rutland is soliciting bids from qualified contractors to fabricate and install 184 linear feet of Parklet Decking on Center Street in Downtown Rutland. Parklets were first used during the summer of 2020 to allow for outdoor seating for bars and restaurants on Center Street.

In order to be considered responsive to this bid, each proposal must conform to the following requirements:

1. Submit two (2) completed copies of the Bid Sheet in a sealed envelope.
2. Clearly indicate the following information on the outside of the sealed envelope or package containing the Bid:

Name and address of the Bidder
Due date and time
Envelope contents (e.g., Bid Documents)
Project name: "Center Street Parklet Construction"

If any of the above requirements are not met, the bid will not be considered.

Before work begins, the Contractor shall provide the municipality with one or more Certificate(s) of Insurance showing evidence of all coverages required below and naming the municipality as an Additional Insured. All Certificates shall contain a provision stating that the coverages afforded under said policies will not be cancelled, materially changed, or not renewed without thirty (30) days written prior notice to the municipality, except ten (10) days for non-payment of premium.

The Contractor is responsible to verify that:

1. all subcontractors, agents or workers meet the minimum coverages and limits plus maintain current certificates of coverage for all subcontractors, agents and workers
2. all work activities related to the agreement shall meet minimum coverages and limits
3. Minimum insurance coverages as applicable to this bid are:
 - Workers' Compensation Insurance - \$100,000 per occurrence.
 - Commercial General Liability Insurance - \$500,000 bodily injury
 - Property Damage Insurance - \$100,000
 - Automobile Liability Bodily Injury Policy with combined limits bodily injury and property damage - \$600,000

* If contractor does not meet minimum coverages they must supply current coverages with bid and may still be considered.

No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Bidder for the Bidder's operations. These are solely minimums that have been developed and must be met to protect the interests of the City.

All proposals become the property of the City upon submission. The cost of preparing, submitting and presenting a bid is the sole expense of the bidder. The City reserves the right to reject any and all proposals received as a result of this solicitation, to negotiate with any qualified source, to waive any formality and any technicalities or to cancel this request for bids in part or in its entirety if it is in the best interests of the City. This solicitation of bids in no way obligates the City to award a contract.

All questions related to this Invitation to Bid shall be directed to Brennan Duffy, Rutland Redevelopment Authority at (802) 775-2910 or duffyrra@rutlandvtbusiness.com. Other than for very routine questions, all questions will be answered in writing and will be posted on <http://rutlandvtbusiness.com> (3) days prior to the submittal deadline. (No questions will be answered after this date.)

Bids should be submitted to Sara Magro, Purchasing Agent in the City Clerk's Office and sent to arrive at the City offices no later than:

Submittal Deadline: 4:00 p.m. on April 27, 2021. Bids received after the deadline will not be accepted.

Bids will be opened at the regularly scheduled Rutland City Board of Finance meeting at City Hall on:

Proposal Opening: 3:00 p.m. on Wednesday, April 28, 2021.

Bids should be sent to: Sara Magro, Purchasing Agent
City of Rutland
P. O. Box 969
Rutland, VT 05702

Physical Address: City Hall
52 Washington Street
Rutland, VT

Center Street Parklet Construction

Technical Specifications

PART 1: GENERAL

The intent of this specification is to secure a qualified contractor to fabricate and install approximately 184 linear feet of Parklet Decking. Parklets were first used during the summer of 2020 to allow for outdoor seating for bars and restaurants on Center Street. The new Parklets will be constructed within select parallel parking spaces along a section of Center Street between Merchants Row and Wales Street in Downtown Rutland.

1.01 SCOPE OF WORK

Furnish all labor, materials, equipment and incidentals required to fabricate and install the required Parklets.

1.02 QUALIFICATIONS

The Contractor must have a minimum of three years' experience in similar construction work. The Contractor shall possess all industry standard equipment/machinery necessary to complete the required work.

PART 2: MATERIALS & EXECUTION

2.01 DESCRIPTION OF MATERIALS

The Parklet materials shall consist of pressure treated substructure overlaid by pressured treated 5/4" decking or 5/8"- 3/4" plywood and use appropriate exterior decking screws.

*Materials other than those specified above may be proposed by contractor pending City approval.

2.02 DESCRIPTION OF FABRICATION

The Parklet fabrication shall consist of 4'x 8' modular sections that easily connect with the appropriate hardware to form complete parklets in five locations with the following dimensions: one 8'x 60', one 8'x 52', one 8'x 40', and two 8' x 16'. The parklet must be constructed to be easily disassembled and reassembled for reuse next summer. The parklets shall also be stackable for easy storage. The parklets shall be level and no more than 1" above the curbing. Parklets shall be constructed as to not block stormwater runoff from flowing along the curb space. See next page for Parklet Example Specifications.

*Actual design is subject to contractor discretion with City approval.

2.03 DESCRIPTION OF INSTALLATION

The Parklet installation shall be within existing parallel parking spaces, predetermined by the City, and must be level with or resting on the existing granite curbing. The contractor shall notify the City when installing parklets to allow for the City to place traffic delineator bollards around the Parklets.

2.04 TRAFFIC CONTROL

The Contractor shall be responsible for traffic control through-out the project as needed. The Contractor shall keep traffic lanes open during construction. The Contractor shall coordinate with the City to close the street (if necessary) during installation.

2.05 WORKMANSHIP

All work shall be performed in strict accordance with these specifications and with industry standards. Installation shall be done in a neat, professional and workmanlike manner.

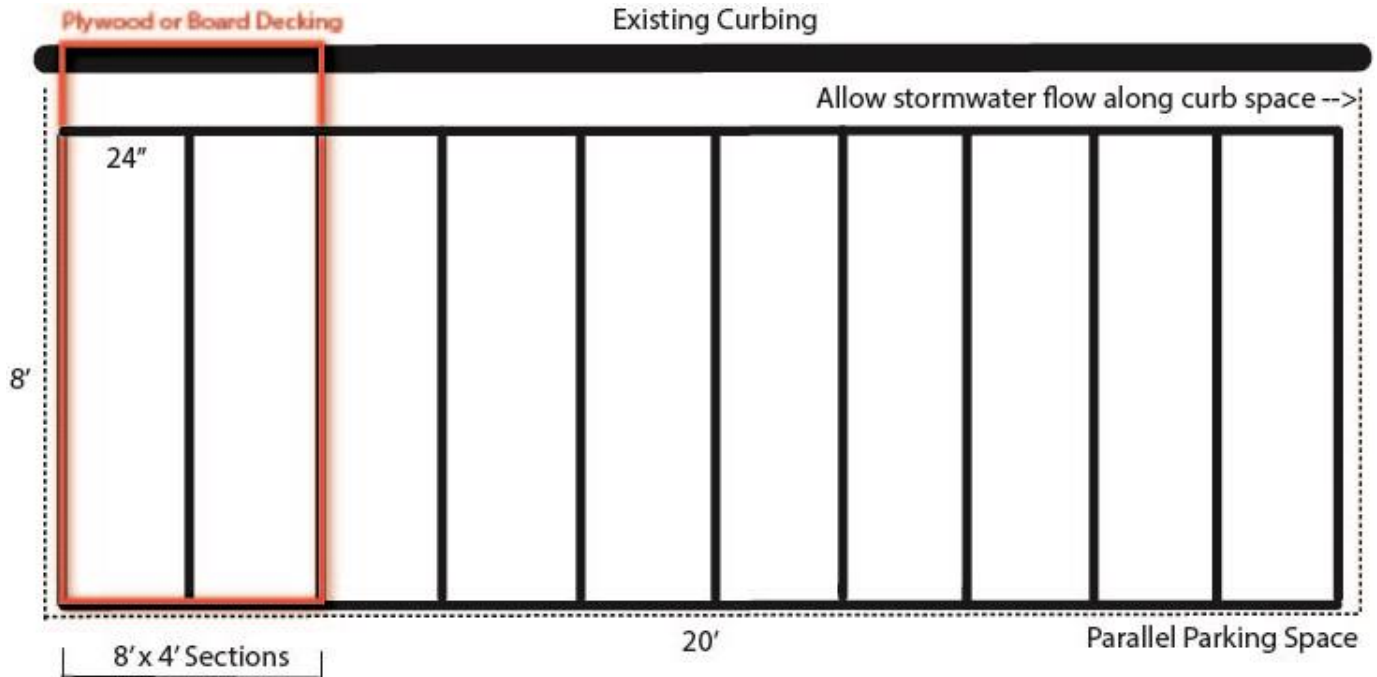
2.06 TIMELINE

The City would require all installation be completed by May 24, 2021.

Parklet Example Specifications

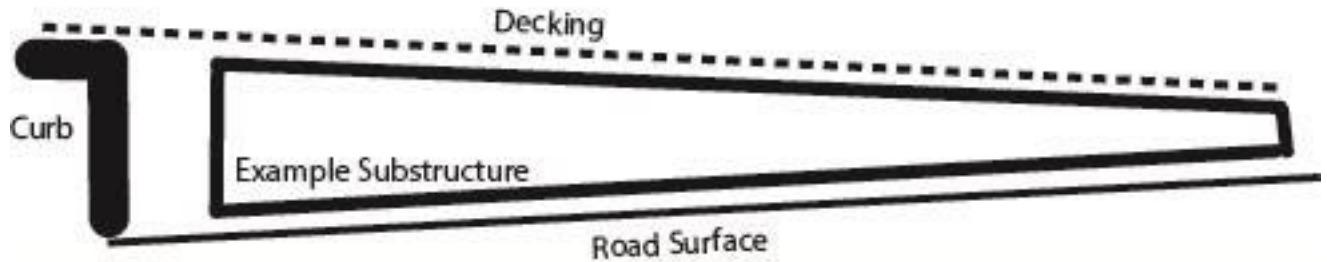
(Example size: 8'x20')

Overhead View



Substructure: 2x4, 2x6, 2x8 PT
Decking: 5/4 PT Decking or 3/4 PT Plywood

Cross Section View



BID SHEET

Center Street Parklet Fabrication and Installation

1. All materials shall be new and free of defect.
2. Bid Prices shall include all labor, materials, equipment, and incidentals necessary to successfully accomplish the work specified.
3. The City would like the Parklets to be installed no later than May 24, 2021 and will work with the selected contractor to accommodate installation schedule.
4. Please supply cut sheet or construction drawing of proposed parklet decking design.

ITEM

1.) Supply & Install 184 linear feet of Parklet Decking. \$ _____
 (lump sum)

TOTAL PRICE

Bid Amount (*in words*): _____

Parklet Decking shall be installed within _____ Weeks after Award of Contract

The undersigning hereby states that he/she read and understands the accompanying, Invitation to Bid, Scope of Work, and Bid Sheet, and submits his/her quotation accordingly.

BIDDER

Name of Firm _____

Address _____

Phone _____

Name and Title _____

Signature of Authorized Agent _____

Date _____

CITY OF RUTLAND (*Bid is accepted once an authorized representative signs below*)

Name and Title _____

Signature _____

Date _____